

## APPENDIX TWO

### CONSTITUTIONAL CHANGE WORK PROGRAMME

<b>Date</b>	<b>Meeting</b>	<b>Issues</b>
12 <sup>th</sup> December 2011	<b>Leader's Group 1</b> CE Office 3pm	Time table and process
15 <sup>th</sup> December 2011	<b>Council</b>	Agreement in principle to adopt a committee system and instruction to officers to prepare detailed proposals
9 <sup>th</sup> January 2012	<b>Leaders Group 2</b> CE Office 10am	Design principles Articles of the constitution
10 January 2012	<b>Governance Committee</b>	Update following 15 <sup>th</sup> December Council and information on process
19 <sup>th</sup> January 2012	<b>Members Constitutional Working Group</b> Room 126 King's House 11am	
24 <sup>th</sup> January 2012	<b>Leaders Group 3</b> CE Office 3.30pm	Responsibility for Functions
2 <sup>nd</sup> February 2012	<b>Members Constitutional Working Group</b> Room 126 King's House 11am	
7 <sup>th</sup> February 2012	<b>Leaders Group 4</b> CE Office 2pm	O&S plus rules of procedure
16 <sup>th</sup> February 2012	<b>Members Constitutional Working Group</b> Room 126 King's House 11am-	
20 <sup>th</sup> February 2012	<b>Leaders Group 5</b> CE Office 4pm	Standards, codes & protocols, allowances
1 <sup>st</sup> March 2012	<b>Members Constitutional Working Group</b> Room 126 King's House 11am	
5 <sup>th</sup> March 2012	<b>Leaders Group 6</b> CE Office 2pm	Any outstanding issues and final sign off
15 <sup>th</sup> March 2012	<b>Members Constitutional Working Group</b> Room 126 King's House 11am	
20 <sup>th</sup> March 2012	<b>Governance Committee</b>	Agreement of arrangements and draft constitution for recommendation to council
17 <sup>th</sup> April 2012	<b>Leaders Group 7</b> CE Office 2pm	

26 <sup>th</sup> April 2012	<b>Council</b>	Approval of constitution and resolution to move to a Committee System
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